

**ICMR-NATIONAL INSTITUTE OF CANCER PREVENTION AND RESEARCH
PLOT I-7 SECTOR-39 NOIDA – 201301**

NICPR/Store/Gyne. Exam. Couch/2019-20

Dated: 31st July, 2019

**INVITATION TO LIMITED TENDER ENQUIRY
FOR SUPPLY OF GYNECOLOGICAL EXAMINATION COUCH**

Dear Sir,

1. The Director, National Institute of Cancer Prevention and Research, I-7, Sec-39, Noida-201301, invites Sealed Tenders for Supply & Installation of Gynecological Examination Couch **(as per Schedule of Requirement enclosed at Annexure-I)**. The bidders may go through the Terms and Conditions carefully. In case any bidder fails to follow any or more of these conditions, the offer shall be summarily rejected. **The Specifications/details of the items are attached at Annexure-II.**
2. The quantity of items is probable and subject to change without any further notice/reason. Notwithstanding the estimate of probable numbers, The Director National Institute of Cancer Prevention And Research, reserves the right to reject any or all the tenders without assigning any reason.

Two Bids System

3. Technical Bids and Price Bids (as per Schedule specifications / details of Requirement at Annexure-I) should be made/sealed separately and put together in an envelope which should be clearly marked as **“Limited Tender for (items)” & “Date of Opening”**. Technical Bid should accompany EMD and line-wise confirmation of the proposed Specifications on Vendor’s Letter Head. Technical bids and price bids will be accepted only from the manufacturers of repute or their authorized representative for supply installation and commissioning.
4. **Last Date of Submission** – Last date of Receipt of Sealed Tender Documents at NICPR, Noida is **29 -08-2019** by **4.00P.M.**, by Post or by Hand (at NICPR Store Section). Tenders by E-mail/Fax/Courier will not be accepted. “Late Tenders”, for any reason whatsoever, will not be entertained/ taken into account, without assigning any reason thereof.
5. **Date & Time of Opening** – Technical Bids will be opened by the Purchase Committee on **30-08-2019** at **11.00 A.M.**, at 2nd Floor, Board Room. The Tenderers or their authorized representatives are requested to be present during opening of Technical Bids. Price Bids of only those Tenderers, whose Technical Bids are found suitable/acceptable subsequently by the Technical Evaluation Committee of NICPR, Noida, will be opened later on. Date and Time of the same will be intimated to the applicable Tenderers in **advance by E-mail only**, so as to enable them to be present at the Time of opening of their Price Bids.
6. A copy of specification compliance sheet on vender’s letter head and available illustrated literatures/catalogue in support of above compliance statements should accompany the technical bid.

7. **Acceptance of Offer/Tender** – Price Bids of only technically suitable/acceptable Offers/Vendors, as mentioned above, will only be opened. For calculation of Lowest (L-1) responsive vendor, the total value quoted for **Free of Cost Delivery at NICPR, Noida** will be taken into consideration. In case of tie at L-1 rates, further negotiation may be made, at the discretion of the director, NICPR, Noida or shortest delivery period or other criteria decided by the director, NICPR, Noida may be used to decide the L-1. Decision of the director, NICPR, Noida in this regard will be final.
8. Each tender must contain the total value not only in figures but also in words. In case of any Clerical/Typing error, value written in “words” will only be considered for assessing the L-1 Bidder and subsequent process, though the Director NICPR reserves the right not to accept any Tender only on the L-1 (lowest) criteria.
9. Fax/E-mail/Conditional tender will not be accepted.
10. Other Terms & Condition of Supply are attached at Annexure-III.
11. **Validity:** The Tenders/ offers need to remain valid for minimum period of 150 days from date of tender opening.

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For Director

- Encl:** (a) Schedule of Requirement at Annexure-I.
(b) Specifications at Annexure-II
(c) Other Terms and Conditions of Supply at Annexure-III.

ANNEXURE-I

SCHEDULE OF REQUIREMENT

1. Name of Purchaser: NICPR, Noida

2. Funds: Institute

3. The Vendor: Whether Manufacturer/Auth. Dealer/Distributor/ Retailer etc.
(Attach latest Authorization Copy duly authenticated by self)

| S. No. | Name of Item | Qty. | EMD Amount Rs. | Offered Rate | Total Value | GST if any | Any Other Taxes/Charges (Please Specify) | Total F.O.R NICPR Cost |
|--------|---------------------------------|------|----------------|--------------|-------------|------------|--|------------------------|
| 1. | Gynecological Examination Couch | 2 | 20,000 | | | | | |

Date:

Place:

Name & Signature of Authorized Signatory

NOTE: -

1. Proposed minimum required Specifications of the above mentioned item are attached at Annexure – II.
2. The Total Payable Cost is to be quoted for **Free of Cost Delivery at NICPR, Noida.** Vendors quoting F.O.B. / C.I.F. / C.I.P. rates need to separately include additional costs for free delivery to NICPR, Noida. Tenders not mentioning total cost for free delivery to NICPR, Noida will be summarily rejected.
3. Validity of Quotation is to be at least 150 Days from the Date of Tender opening.
4. EMD for the item quoted for is to be attached with the Technical Bid, as per Para 6 of Annexure-III enclosed.
5. Price Bid is to be made on the Vendor's Letter Head, duly stamped and signed, as per above format.

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Minimum proposed specifications of Gynecological Examination Couch

ANNEXURE-II

| | |
|-------------------------------------|---|
| PRODUCT NAME | GYNECOLOGICAL EXAMINATION COUCH |
| TECHNICAL FEATURES | |
| 1. MOTOR | 3500 N / DC / IPX4 4000 N / DC / IP66 |
| 2. MOTOR | 3500 N / DC / IPX4 4000 N / DC / IP66 |
| MOVEMENTS BY MOTORS | BACKREST AND HEIGHT MOVEMENTS BY MOTORS |
| CONTROL PANELS | PATIENT REMOTE CONTROLLER |
| TRENDELENBURG/REVERSE TRENDELENBURG | MANUAL TRENDELENBURG(MIN: 12 DEGREE) BY CRANK |
| METAL STRUCTURE | THICKNESS FOR BOX PROFILE : 1,2 - 2,00 mm. FOR PIPE 1,2 - 2,00 mm |
| PAINTING OF METALS | ELECTROSTATIC POWDER COATING |
| MANUAL CPR | YES, WITH HANDLES ON BOTH SIDES OF BACK REST |
| X-RAY CASSETTE HOLDER | OPTIONAL |
| CASTORS | DIAMETER 125 mm / TENTE OR RHOMBUS. |
| LOCKING OF CASTORS | LINEAR LOCKING SYSTEM (CENTRAL LOCKING SYSTEM IS OPTIONAL) |
| PROTECTION BUMPERS | 4 PCS BUMPERS ON CORNERS, DIAMETER : 90 mm |
| IV POLE | YES, METAL, 1,2 mm, CHROMED, 2 HOOKS |
| DRAINAGE HOOKS | YES |
| BOTTOM FRAME SIZE | 40 x 60 x 2 mm / 30 x 30 x 1,5 mm |
| UPPER FRAME SIZE | 50 x 30 x 2 mm / 20 x 20 x 2 mm |
| SIZES (BUMPER TO BUMPER) | W : 600, L : 2035 mm |
| HEIGHT | MIN-MAX : 550-850 mm |
| MATTRESS | 28 DENSITY FOAM UPHOLSTERY OF FABRIC OR ARTIFICIAL LEATHER |
| WARRANTY | 5 YEARS FREE SERVICE. |

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OTHER TERMS AND CONDITIONS OF SUPPLY

1. Tender should be preferably, typewritten and every correction in the tender should invariably be signed by the Tenderer, failing which, the tender is liable to be rejected.
2. The Tenderer should ensure that the items offered fully meets the Specifications laid down by the Institute. If at any stage (even after placement of order/supply etc.) it is noted that the item offered does not meet the specifications, The Director, NICPR reserves the right to take any decision including cancellation of the Tender/offer/Purchase Order etc. with forfeiture of EMD/SD/PBG as the case may be. Any dispute in this regard concerning any Terms and Conditions of the Tender and/or the supply of item, will be subject to Noida Jurisdiction only.
3. No Tenderer shall be allowed at any time on any ground whatsoever, to revise or modify the rates quoted by him. The Tenderer will not be allowed to withdraw the offer quoted. In the event of withdrawal, the EMD tendered shall be forfeited.
4. Increased statutory levies and duties, over and above the rates quoted in the Tender, will be borne by the Tenderer for supplies after the originally permitted Date of Supply in the Purchase Order. The Institute shall not extend validity period for this reason and it will not bind the Institute for supplies beyond the date specified in the Purchase Order.
5. **Inspection and Acceptance of Items** – Acceptance process of the item(s) supplied will be considered complete only after satisfactory Installation and duly Certified as such by the User and Countersigned by the Director NICPR, Noida.
6. **EMD of Rs. 20,000/-** in the form of a Crossed Bank Draft in favor of “**The Director, NICPR**”, payable at “**Noida**” to accompany the Bid. The Tender without the EMD will be rejected summarily. No interest is payable on EMD which should be valid for at least 90 Days. EMD of un-successful Bidders will be released on finalization of Purchase Order.
7. **Payment** – 100% Payment for the items will be made after acceptance as per Para 5 above, on submission of the Invoice, and Acceptance Certificate.
8. If the tenderer fails to execute the Purchase Order within the specified delivery date or, as mutually agreed to in writing, the Order will be cancelled and EMD will be forfeited.
9. All damaged or unapproved goods shall be removed by the vendor at its own cost and risk. Any incidental expenses incurred by the Institute thereon shall be recovered from the vendor. Defective parts in the equipment, if found, before installation and during the warranty period, shall be replaced within 30 days of date of intimation from the NICPR, at the cost and risk of supplier, including customs duty, etc.

10. **PBG** The successful vendor will need to submit a Performance Bank Guarantee (PBG) for 10% of the total P.O. value, valid for a period of one month, beyond warrantee period. In case of any warrantee enforcement, the period of Warrantee will get suitably extended for the affected period of Warrantee repairs/replacements if it takes 15 days or more after intimation about the same in writing. PBG will be released after successful completion of warrantee period.
- 11 **Warranty** – Item should be warranted for as mentioned in the specifications at annexure II. The warranty period will start from the date of successful installation, commissioning and acceptance of equipment/item.
11. **Liquidated Damages (LD)** – LD @ 0.5% of the Total Purchase order Value, per week will be levied on the vendor for delay in Supplies, Installation & Commissioning of item at Noida, from the Original delivery date given in the Purchase Order, subject to maximum LD of 2.5%, beyond which the Purchase Order may be cancelled in Toto without any financial liability on the Part of NICPR, Noida. The LD so levied will be recovered from the Final Bill/Performa Invoice of the vendor. For calculation of the LD, any fraction of the week (i.e. less than Seven Days) will be considered as a week. However, Director, NICPR, Noida reserves the right to waive-off full or a part of the LD so levied, on application by the vendor giving full reasons for delay, and acceptance of such reasons for delay by the Director, NICPR, Noida.
12. **All the pages of theses Terms & Conditions are to be duly signed by the Vendor and returned/attached** with the Technical Bid, failing which the Tender will be summarily rejected.

Stores-In-Charge
For Director