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## INDIAN COUNCIL OF MEDICAL RESEARCH

Ansari Nagar, Post Box 4911  
New Delhi-110029

Note: **This application form should be filled in by candidate's own handwriting. All answers must be given in words and not by dashes and dots. No column should be left blank.**

Application for the Post of \_\_\_\_\_

Name of the Post and Place of the Institute/Centre *etc.* \_\_\_\_\_

Postal Order No. \_\_\_\_\_ Date \_\_\_\_\_

Post Office of Issue \_\_\_\_\_ Amount \_\_\_\_\_

1. Name in Full: Mr./Miss/Mrs./Dr. \_\_\_\_\_  
(IN CAPITAL LETTERS)

2. Address: Present \_\_\_\_\_

Permanent \_\_\_\_\_

3. Date of Birth \_\_\_\_\_ Nationality \_\_\_\_\_

4. Whether Married/Unmarried \_\_\_\_\_

5. Parent's/Spouse's Name:

\*Address \_\_\_\_\_

\*Occupation \_\_\_\_\_

\*If father not alive, state last address and occupation before death.

6. Are you a member of Schedule Caste/Tribe/OBC or Aboriginal Community (Answer Yes or No).

If the answer is Yes, give particulars and attach a certificate from the District Magistrate in support of your claim.

7. Particulars regarding University or Higher Education:

| Name of University | College, if any | Date of entry | Date of leaving |
|--------------------|-----------------|---------------|-----------------|
|--------------------|-----------------|---------------|-----------------|

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8. Particulars of all examinations passed and degree and technical qualifications obtained (commencing with the Matriculation or equivalent examinations). Attach attested copies of all certificates.

| Examination or Degree Obtained | Class or Division | Subject taken | Year of passing | Merit position and chance taken in passing |
|--------------------------------|-------------------|---------------|-----------------|--|
|--------------------------------|-------------------|---------------|-----------------|--|

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9. What language (excluding Indian languages) can you read or speak. State any examination passed in each:

| Read only | Speak only | Read and Speak | Examination Passed |
|-----------|------------|----------------|--------------------|
|-----------|------------|----------------|--------------------|

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10. Details of postgraduate work and published papers. Give titles of the paper published and attach reprints (if the space below is insufficient, give full particulars on a sheet of paper and attach it to this application, inserting here a reference to the sheet attached). Any, additional qualification may be mentioned here or on separate sheets.

Publications:

11. Is the candidate registered for a postgraduate degree if so, give details:

- i. Degree for which registered:
- ii. Subject of thesis:
- iii. Date of registration:
- iv. Date and year of written examination, if any:

12. Awards and Prizes received:

13. National/International Conferences/Seminars *etc.* attended:

14. Membership of National and International Bodies-:

National:

International:

15. How have you been employed? Give particulars below:

| Name of employer | Date of joining | Date of leaving | Nature of employment and designation | Salary (excluding allowances) last drawn and scale of pay |
|------------------|-----------------|-----------------|--------------------------------------|---|
|------------------|-----------------|-----------------|--------------------------------------|---|

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16. Research Experience:

17. Administrative Experience:

18. Major Achievements:

19. Please state clearly whether in the light of entries made by you in previous columns, you possess the essential and the desirable qualifications laid down in advertisement. Explanatory note, if any may be given below:

|    | Essential | Desirable |
|----|-----------|-----------|
| 1. |           |           |
| 2. |           |           |
| 3. |           |           |
| 4. |           |           |

20. Are you willing to accept the minimum pay offered? if not, state what is the lowest initial pay that you would accept.

21. \*Copies of testimonials.

- 1.
- 2.
- 3.

\*Not more than three testimonials should be submitted. Original testimonials should not be submitted unless asked for.

22. Candidate may mention here the details of Annexures, if any. Any other information relevant to the applicant may be mentioned here.

23. Has the candidate applied for any other post(s), in the Council or elsewhere? If so, give details.

24.If selected, what notice would you require before joining?

25.References:

(These should be persons resident of India and holders of responsible position. They should be intimately acquainted with the applicant's character and work, but must not be relatives. Where the candidate has been in employment, he would either give his present or most recent employer or immediate superior as a reference or produce a testimonials from him in regard to the candidate's fitness for the post for which he is an applicant).

1. Name  
Occupation Or Position  
Address
2. Name  
Occupation or Position  
Address
3. Name  
Occupation or Position  
Address

#### **DECLARATION**

1. I hereby declare that the entries in this form and the additional particulars, if any, furnished herewith are true to the best of my knowledge and belief.
2. I have informed my Head of Office/Department in writing that I am applying for this post and shall produce "No objection" certificate at the time of the interview.

Signature of Candidate

Place:

Date:

Note:-

1. Application received after the closing date for whatever reason is liable to be rejected.
2. If the fact that false information has been furnished or that there has been suppression of any material information in the application form comes to notice at any time during the service of a person, his service would be liable to be terminated.
3. Application not signed by the candidate is liable to be, rejected.
4. The candidates, who are employed should submit a "No objection" certificate from their employer at the time of interview. In case they do not furnish the same for some reasons or other, their candidature will straight away be

rejected and they will not be entitled to any claim including T.A. from the Council.

## DETAILS TO BE SUPPLIED BY THE CANDIDATES ALONG WITH THE APPLICATION FORM

### ADDITIONAL/GENERAL CONDITIONS

1. Candidates belonging to SC/ST and OBC communities will have to furnish certificate from prescribed authority in the required format failing which they will not be entitled to the concession admissible to them if any.
2. The number of vacancies to be filled may vary at the time of actual selection. In the event of non-availability of suitable candidates for advertised posts, the positions can be filled up at lower level. Allowances as per Central Government rules are admissible on the prescribed pay-scales. Benefits of pension admissible. Private practice is not allowed. However, NPA is admissible to medical graduates only.
3. Candidates called for interview for the post of Director/Deputy Director/Assistant Director will be paid Ist class rail fare and for the posts of Senior Research Officer and below will be paid IInd class rail fare by shortest route, on production of documents. No TA/DA is admissible for joining the post or on termination of appointment.
4. The name of the post applied for/advt. reference, Institute/Centre must be indicated in the Application form. Separate application forms should be submitted for each post along with application fees by crossed IPO for Rs. 100/- . SC/ST and physically handicapped candidates are exempted from this payment.
5. Application from employees working in Central/State Government Deptt./Public Sector Undertakings & Govt. funded research agencies must be forwarded through proper channel along with the certificate of the employer that the applicant will be relieved within three months of his/her receipt of appointment orders. Advance copies of application will be considered subject to the conditions that a "No Objection Certificate' from the employer is produced at the time of personal discussion. Application received after the closing date will not be considered. Candidates called for personal discussion/interview have the option to answer in Hindi also.
6. Since it is not possible to call all the eligible candidates for the interview/personal discussion, the applicants will be shortlisted for this purpose. The decision of Director- General will be final in this regards.
7. The essential qualification of M.Sc. Ist class is relaxable for candidates who posses Ph.D degree.

*(For further Information/Details please refer to advertisement)*